

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
QUALITY ASSURANCE LIAISONS’ MEETING MINUTES  
MONDAY, JULY 11, 2016**

<b>Attendees</b>	Aelyen Yoon Allen Pouravanes Antonio Banuelos Belinda Ankrah Bertrand Levesque Bethlehem Assefa Caesar Moreno Christina Kubiojiri Crystal Cianfrini-Perry David Tavlin Debi Berzon Leitelt Debra Mahoney Elisabeth Gildemontes Elizabeth Pak	Emily Ramos Ericka Rivera Gail Blesi Gassia Ekizian Iling Wang Jennifer Hallman Jessica Walters Joel Solis Juanita Olivas Kari Thompson Kary To Kim Kieu Kimber Salvaggio Lisa Harvey	M. Camacho Fuentes Marc Borkheim Michele Munde Michelle Rittel Michelle Young- Sambajon Misty Aronoff Monika Johnson Nikki Collier Randolph Faveau Rhiannon DeCarlo Sonya Smith Sonya Wangpuchakane Thang Nguyen Victoria Lee
<b>Agenda Item</b>	<b>Discussion and Findings</b>	<b>Decisions Recommendations Actions Tasks</b>	<b>Presenter</b>
<b>Call to Order</b>	Meeting was called to order at 10:35 a.m.		Jen Hallman
<b>Introductions</b>	Attendees introduced themselves		Jen Hallman
<b>Minutes</b>	Minutes were approved by Bertrand Levesque and seconded by Kari Thomson		Jen Hallman
<b>Announcements</b>	A transfer vacancy announcement for a CP II to the Training Operations & QA went out last week. The deadline to submit documents is Friday, July 22.		Nikki Collier
<b>Audits/Reviews</b>	None		Jen Hallman
<b>Medi-Cal Certification Section</b>	None		Jen Hallman
<b>State DHCS Updates</b>	<ul style="list-style-type: none"> <li>A draft copy of the Systems Review Audit was received</li> <li>Update on BBS registration will be announced at next month’s meeting.</li> </ul>	Will see if the BBS registration update is possible to be sent out via email	Jen Hallman
<b>Training &amp; Operations</b>	<b>QA website update:-</b> The final minutes for May are not yet available. <b>Schedule of Trainings &amp; Presentations (see handout):</b> <ul style="list-style-type: none"> <li>Registration for the Understanding Documentation Training for Thursday, July 14 is full.</li> </ul>	Any contract providers who requested to attend or submitted an application and have not yet received a	Nikki Collier

	<ul style="list-style-type: none"> <li>• Seats are still available for August 1 Understanding Documentation Training.</li> <li>• Supervisor Documentation training is not yet available on the Learning Net due to a system issue; may email Lucious Wilson</li> <li>• Discussion regarding challenges of Paraprofessional Training and history of providing these. QA will be using the Supervisor training as a way of helping paraprofessionals (QA feels supervisors will need to work hand-in-hand with paraprofessionals around documentation and claiming)</li> </ul> <p><b>DO Quarterly Monitoring Reports:</b> - the due date is Friday, July 15.</p>	response are asked to contact Nikki immediately.	
<b>Policy &amp; Technical Development</b>	<p><b>Excluded Diagnosis Update:</b></p> <ul style="list-style-type: none"> <li>• There are seven excluded diagnosis that QA is taking to DHCS for consideration as included.</li> <li>• QA is in discussion with DHCS re: edits in the claiming system for excluded diagnoses               <ul style="list-style-type: none"> <li>○ Current proposal from DHCS is that contacts in the assessment period should use “deferred” diagnosis instead of another excluded diagnosis</li> </ul> </li> <li>• DOs have been given instructions in relation to correcting excluded diagnosis; QA is working with OMD related to FAQs</li> <li>• Contractors should be monitoring their diagnoses</li> </ul> <p><b>DRAFT DHCS Chart Review Report Received:</b> - The draft copy of the report was received.</p> <ul style="list-style-type: none"> <li>• DMH has 30 days to inform DHCS of any update/s or changes</li> <li>• DHCS will issue the final report thereafter.</li> <li>• DMH has 30 days to appeal any disallowances and 60 days to submit a POC</li> <li>• Providers should expect to hear from QA in August and submit POCs.</li> <li>• QA will work with providers if they feel there’s a need to appeal; QA will make the final decision.</li> </ul> <p><b>IBHIS Updates and Retreat for DO:</b></p> <ul style="list-style-type: none"> <li>• Introduced new functionality on July 1 including myHealthPointe portal for clients to</li> </ul>		

	<p>email, formulary check, creation of new LACDMH EBP form, CareGuidance Alerts</p> <ul style="list-style-type: none"> <li>• There will be a retreat for DOs related to IBHIS on July 22.</li> </ul> <p><b>DRAFT Guide to Procedure Code changes*:</b></p> <ul style="list-style-type: none"> <li>• Formatting changes to the current Guide to Procedure Codes</li> <li>• Removed inactive codes and placed at the end</li> <li>• Provided example of future modifications to Guide</li> </ul> <p><b>DO Only: New Suicide Risk Assessment &amp; Mitigation Policy 302.13</b></p> <ul style="list-style-type: none"> <li>• This was signed and goes into effect today, July 11.</li> <li>• For DOs it requires a suicide screening/assessment at every contact with a client whether face to face or by phone</li> <li>• Utilizes the C-SSRS (Columbia Suicide Severity Rating Scale)</li> </ul>		
<b>HIM</b>	None		Charles Onunkwo
<b>Upcoming Items</b>	<ul style="list-style-type: none"> <li>• <i>COS Manual Changes and Trainings – to be drafted</i></li> <li>• <i>Procedure Codes Guide</i></li> </ul>		Jen Hallman
<b>Next Meeting</b>	<p><b>Tuesday, August 8, 2016</b>  <b>550 S. Vermont Avenue, 2<sup>nd</sup> Floor</b>  <b>Los Angeles, CA 90020</b></p>		Jen Hallman